



Inter Club Council Minutes
January 14, 2015
1:30 pm, Student Council Chambers

Draft

<http://www.deanza.edu/clubs>
<http://www.facebook.com/deanzaicc>
I <3 Clubbing @ De Anza

1. Call to Order

ICC Chair, Omer Yosef, called the meeting to order at 1:32pm

2. Speaker(s): (3)

- Tom Izu, Executive Director of California History Center - (408) 864-8986, izutom@deanza.edu
Are you interested in active study of civil liberties issues and democratic values informed by local, regional, and California history? There are conferences about our civil liberty at Campus Center Conference Room A&B on January 22 1:30pm-3:30pm, February 19 1:30pm-3:30pm, March 5 2:30pm – 4:30pm and there will be public art fence at the Main Quad on February 17 to March 12.
- Jayme Kangley, ICC Secretary (408) 864-8530, iccsecretary@fhda.edu
Nice to meet you all, I am the new ICC Secretary Jayme Kangley. I am from Seattle, Washington, so I am fairly new to California. I am very excited to be at De Anza to work with you guys. Let's make our school known for the best clubs!

3. Approval of Today's Agenda

Developer's Guild moved and seconded by ISA to approve Today's Agenda. There were no objections to approve the agenda. The motion to approve Today's Agenda was passed by consensus.

4. Approval of the Minutes – November 19, 2014

4 Elements moved and seconded by SFJ to approve the Minutes of November 19, 2014. Rainbow Club moved and seconded by Psychology to end discussion. There were no objections for approval. The motion to approve the Minutes of November 19, 2014 was passed by consensus.

5. Club(s) on Probation: (3)

5.a. Clubs who Missed Winter 2015 Welcome Week: (3)

Food Club, International Student Volunteers (ISV), Latina/o Empowerment at De Anza (¡LEAD!)

5.b. Clubs who changed Date/Time of Original Welcome Week Info Tent will be fined \$25 that goes to the ICC Emergency Relief Fund: (6)

Elite Dance Club, Fellowship of Oversea Students (FOS), Film Society, Global Financial Analysis (GFA), Japanese and American Association (JAA), United Nations International Children's Emergency Fund (UNICEF)

6. Club(s) on Trial: (1)

Dyno Wall was not present

7. Number of Active Clubs: (73)

8. Calendars

8.1 ICC/Club Calendar of Events as of 1/13/15

Information is from the Event Planning Request Form
(New Information in Bold/ * Money collected)

- Wed Jan. 14 **Business Consulting Lecture hosted by FBLA – 12:00pm – 1:30pm – Conference Room B**
- Thur Jan. 15 **Club Karaoke – 11:00am – 1:00pm – Patio Stage**
- Sat Jan. 17 **Case Competition (Business case presentations in front of judges) hosted by FBLA – 1:00pm – 5:00pm – Conference Room B**
- Tue Jan. 20 **Welcome Get To Know Event hosted by Inclusability – 4:00pm – 6:00pm – Conference Room A**
- Thur Jan. 22,29 **Club Day – 11:00am – 1:00pm – Main Quad**
- W&H Jan. 28-29 **AADP Tabling hosted by Circle K – 9:30am – 3:00pm - Main Quad East**
- Thur Jan. 29 **Movie and Social Event hosted by Inclusability – 4:00pm – 6:30pm - Student Council Chamber A**
- Fri 1/30-2/6 **Korean Movies Scanning hosted by KSA – 11:00am – 4:00pm - Forum 3**

8.2 DASB Calendar of Events as of 1/13/15

Information is from the Event Planning Request Form
(New Information in Bold/ * Money collected)

- Wed Jan. 14 **Student Service Day – 9:30am – 2:00pm – Main Quad East**
- Thur Jan. 15 **Meet Your Senate Day – 10:30am – 1:30pm - Main Quad East**
- Thur Jan. 29 **Movie Night – 7:00pm – 9:30pm – Student Council Chamber A**

9. ICC/Club Account Balance Status (New Information in Bold) (As of 1/13/15)

Club/ICC Allocation Account	(#41-54730)	\$ 9,200.00
ICC Allocation-New Club Account	(#41-54720)	\$ 1,200.00
ICC Emergency Relief Account	(#44-4289)	\$ 3,078.30
ICC Events Award Account	(#41-54600)	\$ 9,100.00
ICC Inactive Hold	(#44-4300)	\$ 6,647.04
ICC Scholarship Account	(#44-4310)	\$ 10,634.65
ICC	(#44-4320)	\$ 2,776.57

10. Business

- 10.1 Inclusability moved and seconded by 4 Elements Hip Hop Club to approve VSA's requests of \$950 from the Club/ICC Allocation Account #41-54730. \$150 to VSA Account #41-54460-4013 for Banner and \$800 to #41-54460-5214 for Staging, Lighting, and Security Employees Services. SFJ moved and seconded by Green

Party to end discussion. Discussion ended by consensus. There were no objections for approval. The motion to approve VSA's request of \$950 from the Club/ICC Allocation Account #41-54730. \$150 to VSA Account #41-54460-4013 for Banner and \$800 to #41-54460-5214 for Staging, Lighting, and Security Employees Services was passed by consensus.

- 10.2 Green Party moved and seconded by SFJ to approve Auto Tech's request of \$150 from the Club/ICC Allocation Account #41-54730 to Auto Tech Account #41-54040-4010 for Tapes, Posters, Plates, Forks, Napkins, utensils. Rainbow club moved and seconded by SNO to end discussion. Discussion ended by consensus. There were no objections for approval. The motion to approve Auto Tech's request \$150 from the Club/ICC Allocation Account #41-54730 to Auto Tech Account #41-54040-4010 for Tapes, Posters, Plates, Forks, Napkins, and utensils, was passed by consensus
- 10.3 Inclusability moved and seconded by Rainbow Club to approve SFJ's request of \$800 from the Club/ICC Allocation Account #41-54730 to SFJ Account #41-54420-5214 for Cleaning up of paint on the ground in the Main Quad. Green party moved and seconded by Rainbow Club to end discussion. Discussion ended by consensus. There were no objections for approval. The motion to approve SFJ's request \$800 from the Club/ICC Allocation Account #41-54730 to SFJ Account #41-54420-5214 for Cleaning up, was passed by consensus
- 10.4 SNO moved and seconded by Ultimate layout to approve Future Business Leaders of America's request of \$320 from the Club/ICC Allocation Account #41-54730 to FBLA Account #41-54378-5214 for Cleaning up of Conference Room B after event on January 17, 2015. Elite Dance Club moved and seconded by K-pop Dance Club to end discussion. Discussion ended by consensus. There were no objections for approval. The motion to approve FBLA's request \$320 from the Club/ICC Allocation Account #41-54730 to FBLA Account #41-54378-5214 for Cleaning up was passed by consensus
- 10.5 ICC Finance Code Updates – ICC Chair of Finance, Simon Siu, reviewed the following code updates. A vote will be taken at the next meeting.

Article VI ICC EMERGENCY RELIEF FUND / 1.

Major disasters or tragedies or **support for** a Non Profit Community Organization **who has a 501C** may be funded up to \$500.00 from the ICC Emergency Relief Fund.

There is a limit of \$500.00 per specific disaster, tragedy or **support for a** non profit community ~~support~~ that clubs may request per fiscal year (July 1-June 30).

- 10.3 ICC Code Updates – ICC Chair of Marketing, Joyce Lin, reviewed the following code updates. A vote will be taken at the next meeting.

Change ICC Chair to ICC Chairperson throughout ICC Code

Article II MEMBERSHIP AND DUTIES / SECTION 1. ICC Officers / B. / 6.

There will be a limit of **three** ~~two~~ terms serving **in the** ~~as any~~ ICC. ~~Chair~~.

Article II MEMBERSHIP AND DUTIES / SECTION 1. ICC Officers / Update for all ICC Chairs.

Submit weekly ICC Officer's report due by 5 pm on Monday **or by 5pm on Friday if Monday is a holiday** before ICC Meeting on Wednesday.

Article II MEMBERSHIP AND DUTIES / SECTION 1. ICC Officers / D.

An ICC Agenda Meeting, ICC Officer's Meeting, ICC Meeting,

Campus Center Board Meeting, ICC Office Hour, ICC Officer's Report (due by 5pm on Monday **OR Friday by 5 pm if Monday is a holiday**), ~~moving & returning the ICC Tent within one working day before and after the Flea Market to the loading dock or storage room,~~ turning in the requisition within one working day of the approved ICC Minutes for the transfer of funds for Club Awards

Article II MEMBERSHIP AND DUTIES / SECTION 1. ICC Officers / D.

ICC Officers Retreat, ~~Club Expo~~ or ICC sponsored event.

Article II MEMBERSHIP AND DUTIES / SECTION 2. ICC Representatives / A. / 2.

A club officer listed on the current club Officer Roster may serve as the ICC Representative except if **they are** ~~he/she is~~ a DASB Senate Member or Student Trustee.

Article II MEMBERSHIP AND DUTIES / SECTION 3. Club / B. / 3.

One of the designated officers with signature responsibility must attend the ICC **Financial Club Officers'** Orientation Meeting **in the fall and spring** ~~once per quarter~~, unless the designated officer is a 2nd year officer in the same club and already attended the ICC Club Officers' Orientation. If a club misses the orientation then the club will be put on probation. A designated officer must have a meeting with either an ICC Officer or ICC Advisor within two weeks or the club will become inactive.

Article II MEMBERSHIP AND DUTIES / SECTION 3. Club / B. / 8. / a.

If a club finds that it must be absent for any Club Day, they must **Email an** ~~submit a letter of~~ explanation to the ICC Advisor ~~in care of the Office of College Life~~ five (5) days prior to Club Day **only one (1) time during the academic year**. Failure to do so will result in two (2) weeks probation.

Article II MEMBERSHIP AND DUTIES / SECTION 4. Club Officers / A. / 2.

There must be at least three (3) officers (**President or Co-President, Vice President, Treasurer**) designated for the purpose of signature authorization for financial transactions

Article II MEMBERSHIP AND DUTIES / SECTION 4. Club Officers / A. / 4.

There must be at least four (4) **different** De Anza students serving as officers.

Article III MEETINGS / SECTION 1. ICC Meeting / A.

Regular meetings of the ICC shall be held not less than twice per month during the academic year, except for **the first month of fall quarter and** the month of finals.

Article III MEETINGS / SECTION 2. ICC Officers' Meeting / B. / 7.

~~Determine if weather status for outside ICC Events (i.e. Club Day, Club Expo, etc) should be postponed until the next week or cancelled.~~

Article IV EVENTS / SECTION 2. Club Events / A.

Clubs should submit Event Planning Forms and Club Budget requests for events at least one (1) month in advance. ~~Events may not be considered unless forms are submitted~~ at least **ten (10)** ~~fifteen (15)~~ working days in advance.

Article V CLUB AWARDS / B.

Clubs not on trial or probation are eligible for club awards. ~~Clubs must be present at the ICC End of the Quarter Reception to be eligible for the club award drawing.~~

Article V CLUB AWARDS / C.

Clubs must be present at the ICC Meeting **or Fall/Winter/Spring Finale Receptions** for Club event drawing.

Article VII ELECTIONS / Section 1. ICC Officers / B. / 1.

The election of the ICC Officers shall be held during the **Fifth (5th) Sixth (6th)** ~~Seventh (7th) week, Eighth (8th) and Ninth (9th) Week~~ if needed in the Winter Quarter. Applications for position shall be due no later than the **Fifth (5th) Monday Sixth (6th) Tuesday** of the Winter quarter by 4:30 pm in order that the Office of College Life verifies the eligibility of the candidates. ~~The candidates name will be announced at the ICC Meeting sixth (6th) Wednesday of the Winter quarter before elections.~~

Article VII ELECTIONS / Section 1. ICC Officers / B. / 3.

ICC Officers shall be elected by a majority vote of active ICC Representatives present at that ICC Meeting. In the event that there are three (3) or more candidates and no one person receives a majority of votes then the top two (2) candidates will participate in a run-off election. New officers will be sworn in upon completion of elections at the **ninth (9th) tenth (10th)** week of the Winter Quarter.

Article VII ELECTIONS / Section 2. Club Constitution Approval

Every prospective club must have ten (10) De Anza club members who have current DASB cards, club advisor(s) and a club constitution. A club rep must present their club's constitution to the ICC Agenda Meeting no later than the **Sixth (6th) (7th)** week of Fall, Winter and Spring quarter.

Article VII ELECTIONS / Section 3. Trial Period / F.

New Clubs will need to have 4-7 club officers **10 club members and a club constitution** and a Club Advisor.

Article VII ELECTIONS / Section 4. Active Status / B.

The ICC Chairs may approve to allocate the funds from the Inactive Club Hold Fund of an inactive club **within one year** to a new club if the purpose/goals are similar.

Article X CLUB PROBATION / Section 1. Probation / A.

Club Probation is the penalty for a club not following the requirements of the ICC. A Club will be put on probation for missing Welcome Week, Club Day, ICC/Club Financial Orientation, missing four (4) ICC Meetings, not having current Club Financial Roster, not returning ICC equipment, not having club elections by the sixth week of spring quarter, or for violations of ICC Mutual Respect Article VI, **or damaging De Anza property.**

10.4 Club Day – Thursday, January 22, 2015. Guidelines.

11. **Reports:**

ICC Chairperson: Omer Yosef

1. Welcome welcome welcome welcome welcome!
2. Come visit my office hour, we can talk about the stuff you need and more!
3. Check out Club Karaoke, Have fun, Win money

ICC Chair of Finance: Simon Siu

1. Welcome back. Hope all of you had a nice winter break.
2. Lots of clubs have required money from us on Monday. If your club want to require money for club activities, please come to the ICC Agenda Meeting at 1:30 pm on Monday, January 26, Monday, January because, Monday January 19, is Martin Luther King Jr. Birthday/Holiday.
3. Request for Club Banner require a copy of the design at the ICC Agenda Meeting

ICC Chair of Programs: Raisa Hernandez

1. Winter Welcome Week – Thank you clubs. We helped 1,165 people!
2. Club Karaoke Thurs. Jan 15 11:30 am - 1:30 pm at the Campus Patio Stage
3. Club Day Thursday Jan.22, 11:00 am – 1:00 pm at the Main Quad

ICC Chair of Marketing: Joyce Lin

1. Come join us tomorrow for the Club Karaoke.
2. Help me invite people on the Club Day event on Facebook.

DASB Liaison: Rhea Goveas

1. Meet Your Senators Day is tomorrow in the Main Quad from 11:00 am – 1:00 pm! There will be free hot chocolate.

ICC Advisor: La Donna Yumori-Kaku

1. Happy 2015-Year of the Sheep/Ram/Goat. Wishing you a happy, healthy and successful year!
2. Club Meeting Room Request Reminder - The ICC Code requires that all clubs need to schedule their club meeting by the 3rd week of each quarter (except summer). If the club fails to turn in an Event Planning Request Form then the club will be put on probation. Clubs are required to have a club meeting once a month. Even if your advisor has reserved a meeting room for your club then please let me know all the dates, time and location of the club meetings. You may either use an Event Planning Form to indicate that the room is already reserve or you may email me the information.
3. Club Event in the Patio/Main Quad for winter quarter: Please plan to have alternative indoor location due to possibility of rain.
4. Club Constitutions: They are on www.deanza.edu/clubs these are the current copies that we have. Any changes to the constitution have to be approved at a club meeting with a

quorum (50% plus one of your membership) and 2/3 of the club members at the club meeting. Then the revising copy needs to be submitted to the ICC Officers Agenda Meeting for final review. The revised copy need to be sent to me in Word Document and then it will be posted on the De Anza College Club website.

5. ICC Equipment: Reminder it is the clubs responsibility to return borrowed equipment on time. Other clubs may be counting on the equipment. Please let us know if the equipment is not working properly.
6. A SHOUT OUT to Ricky: Thank you for our ICC Secretary since July, 2013. I have appreciated your being so helpful, friendly, and dedicated to our De Anza clubs, ICC Officers and myself. Best wishes with your continued education at San Francisco State! Keep in touch! Buy a Spring Dance ticket from me!

12. Announcements

Green Party: MLK Freedom Day – 1/17/15, 10:00 am, Onetta Harris Community Center
Celebrate peaceful social change MLK weekend games, expressive arts speakers
“Building beloved Community”

13. Roll Call

	Present	Absent	Probation. P	Probation. AB
4 Elements Hip Hop Club 6/26/15	X			
300! Bowling Club 6/30/15	X			
Active Community Engagement Club (ACE) 9/1/15		X		
Anime Club 5/14/15	X			
Anti-Bullying Club (ABC) 5/19/15	X			
Apple-N-Droid 4/21/15	X			
Asian Pacific American Students for Leadership (APASL) 4/28/15	X			
Association of Computer Machinery (ACM) 6/30/15		X		
Auto Technology 5/14/15	X			
Badminton Club 6/30/15		X		
Ballet Folklorico 9/29/15	X			
Cheer and Dance Team 1/7/17	X			
Chinese Student Association (CSA) 5/21/15	X			
Christians on Campus 7/12/15	X			
Circle K 4/16/15	X			
Cross Cultural Partners Club (CCPC) 3/7/15	X			
Cycling Dons 1/19/15	X			
DECA 6/28/15	X			
DeAnthro	X			
De Anza Physics 12/25/14	X			
Desi Student Association (DSA) 6/30/15		X		

Developers' Guild 5/30/15	X			
Economics Club 6/3/15	X			
Elite Dance Club 3/31/15	X			
Engineering Technology Club (ETC) 6/10/15	X			
Fellowship of Overseas Students (FOS) 1/16/15		X		
Film Society 5/29/15		X		
Food Club 4/1/15			X	
Future Business Leaders of America 4/1/15	X			
Global Financial Analysts (GFA) 4/20/15	X			
Grace Fellowship 6/26/15	X			
Green Party 5/5/15	X			
Hedge Fund 4/2/15		X		
Hong Kong Students Association (HKSA) 10/2/15	X			
Inclusability 4/30/15	X			
Integral Movement for AB540 Student Success (I.M.A.S.S) 1/29/15	X			
International Student Volunteers (ISV) 6/30/15			X	
International Youth Fellowship (IYF) 12/12/15	X			
InterVarsity Christian Fellowship at De Anza 3/27/15	X			
Iranian Student Association (ISA) 4/9/15	X			
Japanese and American Association (JAA) 6/30/15		X		
Korean Student Association (KSA) 6/30/15		X		
K-Pop Dance Club 6/24/15	X			
Latina/o Empowerment at De Anza (¡LEAD!) 8/30/15			X	
Leo Club De Anza 4/22/15		X		
Marketing Club 6/11/15	X			
Mathematics Club 5/1/15		X		
Medical Outreach Association 6/15/15		X		
New-Lon-Kong 6/11/15	X			
Off-Campus Club 6/27/15	X			
Outdoor Club Til Notified	X			
Permas Indonesian Student Organization (PISO) 9/29/15	X			
Philosophy Club 5/14/15	X			
Psychology Club 5/20/15	X			
Queer People of Color (QPOC) 6/30/15	X			
Rainbow Club 5/14/15	X			
Saltworks Christian Fellowship 6/30/15		X		
Second Journey 12/12/14	X			
Shotokan Karate 9/1/15	X			
Social Entrepreneurship Club (SEC) 6/30/15	X			
Student Nurses Organization (SNO) 6/30/15	X			
Students for Justice (SFJ) 6/11/15	X			
T-Tennis Club 9/23/15	X			
Taiwanese Student Association (TSA) 5/19/15	X			

Team HBV 6/20/15	X			
The De Anza Network 6/30/15	X			
The Tribe 5/20/15		X		
Ultimate Layout 10/28/15	X			
United Nations International Children's Emergency Fund (UNICEF) 6/23/14		X		
Vietnamese Student Association (VSA) 6/30/15	X			
Visionaries' Conversation Club for 2050 (VCC 2050) 5/6/15		X		
Volunteers of Nature Conservation (VONC) 6/26/14	X			
WITHUS 4/28/15	X			
Total	54	16	3	0

14. Adjournment

ICC Chair, Omer Yosef, adjourned the meeting at 2:15 pm
Respectfully Submitted,

Jayme Kangley
ICC Secretary