

MASSAGE CLINIC AGREEMENT

Therapist Responsibilities:

- The massage therapist does not prescribe, diagnose or treat illness, disease, or any other physical or mental disorder of the client.
- All sessions are given in a non-sexual and non-judgmental manner; either party can discontinue the session for any reason at any time.
- Each therapist is free of communicable diseases, contagious conditions, or illnesses.

Client Responsibilities:

- I fully understand that the purpose for massage therapy is for relaxation, increased body awareness, and decreased muscular tension. It is not intended as a treatment of disease of any kind, and it does not substitute for medical diagnosis, or treatment.
- I understand that it is important for the massage therapist to apply physical contact in order to facilitate my bodily systems to achieve relaxation, increased bodily awareness, and decreased muscular tension.
- The therapist will not lift or move the client on or off the table. If you believe you need assistance on or off the table, please bring an assistant to help you.
- Please arrive 15-30 minutes early to your appointment time to allow ample time for parking, payment, and check-in.
- Please reschedule your appointment if you are experiencing cold, flu or fever symptoms.

To Prepare For Your Massage:

- We recommend you take a hot shower prior to your massage to relax muscles and for general hygiene purposes.
- Please do not wear perfume, cologne, or any scents other than deodorant.
- Please remove gum, jewelry, glasses, hard contact lenses, and keys prior to the session. The clinic is not responsible for lost or stolen items.
- Please turn off all pagers, cell phones, and PDAs.
- Dress warmly to prevent chilling after the massage.
- Given the clinic's academic setting there will be no full nudity allowed. It is preferable to wear a two-piece swimsuit or swim trunks under loose comfortable clothing. Sports bras are not recommended, as they inhibit the ability to perform a thorough massage to the back.

Clinic Information:

- A quiet, relaxed atmosphere is the most beneficial for massage, so please limit talking during the session to feedback regarding the massage pressure, comfort, etc. between yourself and the massage therapist.
- All massage appointments will be 45 minutes in length for clients that arrive on time.
- The massage therapist may employ the use of cold and/or hot packs.
- In order to be equitable to all of our clients, we limit each client to a maximum of 4 massages, after which you will be added to a waiting list and called if an opening becomes available.
- Clients on a waiting list are subject to the Community Members massage fee.
- We will not perform massage on pregnant or oncological clients.

Cancellation and “No Show” Policy:

- In fairness to other clients, all cancellations require a full 24 hr. notice.
- **To cancel your appointment please call (408) 864-5645.**
- The client is responsible for the full massage fee for all “No Shows” without a full 24 hr. notice
- We will revoke your right to massage upon a second “No Show” without a full 24 hr. notice.
- We may consider you a “No Show” if you are more than 5 minutes late for your appointment and your spot could be given to the next available client; otherwise, late arrivals will only receive the remaining time for their massage.
- Please reschedule your appointment if you are experiencing cold, flu, or fever symptoms.

Payment and Fees:

Students w/ current ID \$ 15
 Faculty and Staff\$ 20
 Community Members\$ 25

Payment Options:

1. At the clinic: *Local Check only with Student ID or Ca Driver’s License, NO CASH ACCEPTED*
 - a. Make your check out to “De Anza College”.
 - b. Unless already imprinted, enter your student ID Number or CA Driver’s License Number in the memo or note field of your check.
 - c. In addition, insert the words, “Massage Clinic” in the memo or note field of your check.
2. At the Administration Building Cashier: *Cash, Check, or Major Credit Card.*
 - a. Instruct the cashier that **your payment is for the Massage Clinic.**
 - b. Only purchase one massage per receipt, and only one receipt per appointment.
 - c. Bring your receipt to the clinic, as it will be collected upon check-in.
 - d. Admissions and Records building hours of operation:

Monday - Thursday	8:00 AM to 7:00 PM
Friday	8:00 AM to 1:00 PM

I have read or had the above read to me and will comply with the above information. I also understand that Clinic staff reserves the right to refuse service:

Signature: _____

Date: _____