

**MATH 32 + Co-Requisite (32-Q02/232-Q02)**  
**De Anza College-Winter 2022**

**Instructor:** Maryam Arvizu - [arvizumaryam@fhda.edu](mailto:arvizumaryam@fhda.edu)  
(Always start your e-mail subject line with “Math 32-Q02”)

**College:** De Anza College, PSME Division, Mathematics Department

**Class Meeting:** Class will meet online (On ZOOM). You can access the meeting through zoom link on canvas. **Mon: 9:30- 11:45 / Tue, Thr: 9:30-11:45**

Please refer and review the Tentative schedule regularly for our meeting days, Quiz days, and Exam days. You are expected to work on the activities assigned for the days we do not meet on the schedule. Live lecture will be recorded and uploaded on Canvas Module. **Attendance is mandatory.** If you will not be able to attend the class you do not need to let me know. It will show on the attendance sheet.

On Mondays we will be working on algebra review material/ worksheets/questions from hw/ extra material

**Attendance:**

Students are expected to attend all class meetings, arrive on time, take note, and stay for the entire class. Please be sure to watch the videos provided for each section prior to attending the class.

The instructor reserves the right to drop/withdraw students who are absent more than **five** lectures during the quarter. However, a student who is no longer interested in the class and does not drop the course will get an F. If you decide to discontinue with the course, **you must officially drop. It is the student's responsibility to drop the course.**

**Please see box on page 3 for attendance grading. Also please review the Tentative schedule every week. There are class days that we will not meet on zoom, but you have assignments for those days.**

**Withdrawal/Drop Policy:**

It is the ultimate responsibility of the student to formally drop the class. Do not rely on the instructor to drop before the dates setup by school. (The dates are in the box “Dates to remember” below.)

**Office Hours:**

- Zoom Office hours: **Mondays 12-12:30 pm**
- **Tuesday 9-9:30 am via email-** If you email me during this time you will get a response right away.
- You can email me anytime as well I usually will get back to you with 48 hrs unless it is over the weekend.

### **Disruptive Student:**

A student who is disruptive will be asked to leave the class (or kicked out of Zoom live lecture). A student who refuses to leave the room will be dropped from the class and will be reported for further action.

### **Required Course Materials: Lumen OHM**

This course uses OHM, a set of digital course materials instead of a traditional textbook. You can access all readings, videos, quizzes and other activities through Canvas. You can either purchase access or start a 14 days trial period through canvas. The cost to purchase OHM is \$25.

*Here are the ISBN's for your bookstore. Precalculus II 978-1-64087-028-4 (may change)*

### **Accessing OHM Course from Canvas:**

Student Instructions to log into OHM via Canvas:

1. **Log into Canvas and click on one of the OHM assignments**
2. **You will be prompted to enter an access code, buy direct, or start the 14 day free trial**

### **OHM Technical Support Recommendation:**

When issues arise, Lumen works with our school's help desk, bookstore, and other resources as needed to solve problems for students.

For Direct login use of OHM - Students rarely have technical support issues. When they do arise, they can be resolved by doing one or more of the following:

Updating the browser. Trying a different browser (Chrome or Firefox are recommended)

Restarting the computer. Asking instructor and/or institution's help desk for help

If none of the above resolves the issue, the instructor can connect the student with Lumen's Support Team by providing student contact information, the course ID and a description of the issue via the yellow Help button in the upper right corner of OHM.

**Evaluation:**

| <b>Grades will be determined as follows</b>  |     |
|--|-----|
| Assignment (online Hw)   | 17% |
| Quizzes ( 8 out 9 quizzes) - Each 2 %<br>The lowest quiz will be dropped   | 16% |
| Exams ( 3 out 4 exams) - Each 15%<br>The lowest exam will be dropped   | 45% |
| Final - Comprehensive  | 17% |
| In-Class/Group work (will miss this credit if you are absent- if you miss one or two classes it will not be significant) | 4%  |
| Attendance   | 1%  |

**Please:**

Do not wait until it is too late! Start a study group! Take advantage of the Tutoring available.  
**There is NO extra credit ...Please do not ask.**

**Make-Up:**

**There are no make-ups for missed exams or quizzes. Missed Exams and quizzes will be scored 0.**  
(The lowest quiz and exam will be dropped- Final is excluded)

| <b>Dates to Remember</b> |   |
|--------------------------|---|
| January 15               | Last day to add   |
| <b>January 17</b>        | Martin Luther King Jr. Holiday - no classes, offices closed<br><b><i>Last day to drop classes without a W</i></b> |
| January 28               | Last day to request <a href="#">"Pass/No Pass"</a>  |
| February 18-21           | Presidents' Holiday - no classes, offices closed  |
| <b>February 25</b>       | Last day to drop classes with "W"   |
| March 21-25              | <a href="#">Final exams</a>   |

## **Changes to Tentative Schedule**

Information in this syllabus may be changed during the quarter, but I will be inform you in advance via email/Canvas announcements.

## **Academic Integrity:**

We are responsible for our actions and behavior in this class. Please note that any behavior that is not appropriate, may be reported to the PSME dean and subsequent action may be taken.

## **Other Information:**

- All students are expected to understand the college policy on cheating as outlined in the student handbook. **Plagiarism (submitting another's work as your own) will result in an immediate failure for the course for your entire group.**
- Read the **Frequently Asked Questions** on the website for other policies and procedures.
- If you feel that you may need an accommodation based on the impact of a disability, you should contact me privately to discuss your specific needs. Also, please contact Disability Support Services (864-8753) or Educational Diagnostic Center (864-8839) for information or questions about eligibility, services and accommodations for physical (DSS), psychological (DSS) or learning (EDC) disabilities.

## **Resource Center for Undocumented Students**

- HEFAS (Higher Education for AB 540 Students) provides free services, reduces financial stress and creates a safe space for all with an emphasis on undocumented and AB 540 students. They are dedicated to building leaders, promoting social justice, and giving students tools to reach higher education regardless of the barriers that may exist. HEFAS provides free services like books and testing materials and connects students to on and off campus resources including tutoring, counseling and legal aid. **More information is on their webpage <https://www.deanza.edu/hefas>.**

**Student Learning Outcome(s):**

\* Formulate, construct, and evaluate trigonometric models to analyze periodic phenomena, identities, and geometric applications.