

SAMPLE

Short Project Status Report

Criticality Ratings

C = Critical

I = Important

N = Nice to have

Date: 16-Mar-2011

Type	(Show All)
Criticality	C

Count of Project Name	Tech Proj Dir	Scheduled Start	Projected Complete	Status / Phase	Status Notes	Total
Project Name	Chien	2012 Winter	2012 Summer	0 Waiting for start date	Waiting - staff avail.	1
Academic History	Chien	2011 Spring	2012 Spring	1 Needs Analysis	Waiting - user input	1
Argos Migration	Chien	(blank)	(blank)	Not yet scheduled	(blank)	1
Asset Management	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
Automation for Meetings	Chien	TBD	TBD	Not yet scheduled	(blank)	1
CashNet	Sharon	(blank)	(blank)	(blank)	(blank)	1
Computer Replacement	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
Data Center / ETS Building	Chien	2011 Summer	2012 Summer	1 Needs Analysis	Waiting - staff avail.	1
Disaster Recovery	Chien	(blank)	(blank)	Not yet scheduled	(blank)	1
District Web CMS	Chien	2011 Summer	2012 Winter	1 Needs Analysis	(blank)	1
DR Virtualization	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
End Point Data Encryption	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
Foothill/District Office Telephone V	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
Middlefield Internet Connection	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
Multimedia New & Refresh	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
Network Rebuild	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
Oracle Upgrade	Chien	2011 Summer	2012 Winter	0 Waiting for start date	Waiting - staff avail.	1
ParSystem - ScanTron	Chien / Sharon	TBD	TBD	1 Needs Analysis	Project scope definition	1
PCI Compliance	Chien	2011 Winter	2011 Summer	9 Acceptance Testing	Waiting - vendor	1
Perry Smith Audit Red	Chien	2011 Winter	2011 Fall	5 Development	Waiting - staff avail.	1
Phone - PBX	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
SIG Audit Red	Chien	2011 Winter	2011 Fall	5 Development	Waiting - staff avail.	1
SLO Database	Chien	2011 Winter	TBD	4 Procurement	Waiting - user input	1
Unified Messaging	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
Universal ID	Chien	(blank)	(blank)	Not yet scheduled	(blank)	1
Wireless Deployment	Sharon	(blank)	(blank)	Not yet scheduled	(blank)	1
Grand Total						25