

TTF handout
 6/6/07
 Items

De Anza College			
Priority Ranking for ETS PR/Deployment Support Requests			
<i>Note: Construction new and renovation projects and moves take priority.</i>			
RANK	UNIT	TYPE OF REQUEST	
1	Single	Replace Stolen	
1	Single	Replace Broken	
1	Single	Deploy New Hire	
1	Single	Refresh/Replacement	Funding Deadline
2	Single	Refresh/Replacement	Faculty
2	Single	Refresh/Replacement	Staff
2	Single	Refresh/Replacement	Casual Employee with Business Requirements
2	Single	Refresh/Replacement	Casual/Student
	<i>Other considerations?</i>	*Does single unit impact multiple users - students, an office (community printer)?	
		*Does single user impact business for community at large?	
		*Low priority PRs processed as received and scheduled for deployment in between high priority requests on FF&E calendar?	
1	Multiple	Classroom/Labs	Construction - New
1	Multiple	Classroom/Labs	Construction - Renovation
2	Multiple	Classroom/Labs	Replacement
2	Multiple	Classroom/Labs	New
1	Multiple	Classroom/Labs	Funding Deadline
2	Multiple	Open Access Student Areas	Replacement
2	Multiple	Open Access Student Areas	New
1	Multiple	Office	Move
2	Multiple	Office	Refresh/Replacement
1	Multiple	Office	New
1	Multiple	Office	Funding Deadline
	<i>Other considerations?</i>	*Does lab requestor have technician who can assist with deployment?	
		*Low priority PRs processed as received and scheduled for deployment in between high priority requests on FF&E calendar.	
1	Smart Classroom	Construction - New	
1	Smart Classroom	Construction - Renovation	
1	Smart Classroom	Broken	
2	Smart Classroom	Replacement	
3	Smart Classroom	New	