

The De Anza Academic Senate

Approved Notes of the meeting of February 24th, 2015

Senators and Officers present: Alexander, Bryant, Cruz, Dolen, Freeman, Hunter, Gallegos, Guevara, Liu, Maynard, Mitchell, Nakase, Pape, Schaffer, and Setziol

Senators and Officers Absent: Benney, Delas, Donahue, and Sun

DASB: FA Liaison: Don Nickel

Classified Senate: Lorna Maynard **Curriculum Co Chair:**

Administrative Liaison: Rowena Tomaneng

Director of Diversity, Social Justice, and Multicultural Ed.:

Guests: Stacey Shears, Jim Haynes, and Lisa Markus

Faculty and Staff Development:

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to order at 2:34, a quorum being present.

I. Approval of Notes and Agenda: The agenda was approved as distributed. The notes of February 9th were tentatively approved to include additional language in Item II proposed by Freeman about hiring counselors. The resulting language of Item II will be reviewed by the officers to determine whether or not the change requires discussion by the Executive Committee.

II. Needs and Confirmations: Mike Appio, Dave Capitolo, and Sukhjit Singh were confirmed for service on the Manufacturing Computer Numerical Control (MCNC) Faculty Search and Selection Committee. The unusual nature of the proposed Search and Selection Committee for a counselor to serve in the Physical Education department required considerable discussion. Primary focal points of discussion were 1) having a counselor report to a dean other than the dean of counseling and 2) the unique makeup of the committee in terms of discipline expertise represented on the committee. This second point brought into discussion a question as to whether or not the Faculty Hiring agreement between the Academic Senate and the Board needs to be revisited. **It was then MSC(Guevara/Hunter)** to approve Melinda Hughes, Mark Fu, Kulwant Singh, and Cheryl Owiesny for service on the Counseling Faculty in Physical Education Search and Selection Committee.

IV. Enrollment Management: Vice President Christina Espinosa-Pieb made a presentation and answered questions regarding enrollment management. The

focus of her presentation was on canceling low enrolled classes and all the factors that go into making a decision one way or another. She gave examples of situations under which a course would be cancelled at the same number another would not be cancelled. She cited complicating factors like the number of faculty who are counted on to teach Winter classes each year who do not end up teaching at De Anza at all. There were several questions also focused on the cancelling of classes.

V. Clock Work: Jim Haynes made a presentation about a new software package called Clock Work. It is an online scheduling and database specifically designed for Disabled Students Programs and Services (DSP&S). It should enable increased and more informed communication between teaching faculty and DSP&S and is expected to be in operation by the beginning of April.

VI. Final Exam Schedule Proposal Update: Lisa Markus was present to join Cruz in presenting. Cruz announced that the De Anza proposal of 2012 had recently been joined by a Foothill proposal. Markus explained that, from the Faculty Association perspective, the two colleges need not have the same schedule as long as both have the same number of days as their final exam period. Markus went on to say that the FA leadership expressed a concern about the De Anza proposal having one hour and 50 minute exam periods and ten minute passing times whereas the Foothill plan has the traditional two hour exam periods and 30 minute passing times. The item will come back perhaps accompanied by one of the architects of the De Anza proposal. One option would be to adopt the Foothill plan.

III. Committee Reports: - Before leaving, Lisa Markus told of a tentative collective bargaining contract agreement. She mentioned salary adjustment and an increased pro rata percentage for part time faculty and said that details would be forthcoming in the next edition of the FA News due out around February 26th.

- Bryant announced that the College Council approved hiring recommendations coming from the IPBT and SSPBT groups.

- Cruz mentioned the social get together with classified staff aimed at forging the spirit of partnership for the future and said that four people from the Executive Committee attended including herself and Setziol.

- Maynard reported the formation of an Automotive Technology activist group. The first order of business for the group is planned to be a covert operation aimed at undermining the Foothill College attempt to launch a Dental High Jean Baccalaureate program.

- Cruz also mentioned that a former Board member who is very much part of the national movement for open source course materials, is back in the area and eager for De Anza to renew some momentum in this area. What's new at this point is

that there is considerable funding to facilitate this effort and President Murphy has pledged a 50% classified support position to the effort.

VII. Cruz provided an Education Master Plan Update and said that initial drafts are being prepared from an equity minded framework. The draft structure contains operational and instructional components. A draft ready for feedback from shared governance groups is targeted for Spring.

IX. Recap, Appreciations, and Good of the Order: Bryant provided a recap by mentioning the Clock Work presentation and enrollment management items.

- Setziol announced the final event among Black History Month events at the college. He also recommended the movie “McFarland” based on a true story which contains an equity minded focus as a main thread. The movie has the added virtue of having Setziol’s son in law Valente Rodriguez in a prominent role.
- Hunter expressed appreciation for the classified staff social event.
- Cruz expressed appreciation for Freeman’s ongoing contributions
- The officers were asked to investigate the status of an idea to allow students to repeat classes if they paid the full cost of education rate.
- March 11th was announced as an International Student Transfer Day.

The meeting was adjourned at 4:30