

# **The De Anza Academic Senate**

## **Approved Notes from the Meeting of November 28th, 2016**

**Senators and Officers present:** Breen, Clem, Deck, Delas, DiLeonardo, Dolen, Donahue, Hertler, Kalpin, Klingman, Kragalott, Leonard, Levy, Liu, Malek, Miskin, Nguyen, Pape, Rodriguez, Setziol, Stockwell, Subramaniam, Sullivan,  
**Senators and Officers Absent :** Alexander, Cruz, Karmi, and Vargas

**DASB:** Dara Streit

**FA Liaison:** Bob Stockwell

**Classified Senate:**

**Curriculum Co Chair:** Ram Subramaniam

**Administrative Liaison:** Randy Bryant

**Director of Diversity, Social Justice, and Multicultural Ed.:** Veronica Neal

**Guests:** Diana Alves, Wendy White, Rick Maynard, and Marisa Spatafore

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

**The meeting was called together at 2:31, a quorum being present.**

**I. Welcome:** Nguyen announced that Cruz was absent due to illness and then welcomed everyone and hoped that everyone had a good and restful Thanksgiving break.

**II. Adoption of Agenda and Approval of Notes:** The agenda was adopted as distributed. The notes of the meeting of November 7th were approved as distributed with correction of the attendance portion and the addition of a time in the SLO report - item VI.

**III. Senate Feedback on Instructional Planning and Budgeting Team - Faculty Hiring Requests:** Nguyen began the item by mentioning that he had invited faculty representatives on the IPBT to hear comments and recommendations on the 21 requests, of which 8 to 10 positions are to be authorized. He then projected the spreadsheet to be used for the members of the IPBT to put the requests in priority order. Several Senators spoke to the need for a position or positions to be filled in their areas. A large concern was expressed about ramifications for departments when positions are not refilled, especially when previous retirements were also not replaced.

**IV. Public Comment:** None

**V. Equal Opportunity Training and Process recommendation:** Veronica Neal

projected a document on the screen. Included was a flow chart showing the process for Search and Selection Committee member appointment and Equal Opportunity (EO) Representative assignment. She began by emphasizing the need for diverse hiring in terms of student success and then told the group that the pool of EO representatives has been shrinking for faculty searches, primarily due to a number of classified staff declining those appointments due to treatment by faculty. After telling of the extreme difficulty finding EO representatives willing to serve, she turned to presenting a proposal to have the District recruit and select EO representatives and said that she believed it would help solve several problems. In response to a question about the related issue of having everyone wishing to serve on a search committee receive EO training, Neal said that, ideally, anyone on a committee could act as the EO representative.

**It was MSCU (Subramaniam/Donahue)** to support the proposal to have the District recruit and select EO representatives.

**VI. Action Items: A) Resolution on New Accreditor:** After a brief discussion during which concern about retribution from the ACCJC and responses that, given multi constituency support for change, and retribution would surely not single out De Anza, the resolution passed unanimously with one technical change clarifying in the last resolved clause that it was the Academic Senate acting.

**B) Cross Listing Process - 2<sup>nd</sup> reading:** Stockwell introduced changes made as per the discussion November 21<sup>st</sup>. The proposed policy was projected on to the screen. Speaking to it, Stockwell suggested an additional change from the document previously distributed. The suggested change was to add the word “normally” to the language limiting the number of departments included in a single cross listing. Some spoke in opposition to the proposal, saying that the work of the task force assigned to study and make recommendations was not reflected in the proposal. It was clarified that the intended process included that when a course does not follow the process, the cross listed course would not be scheduled and the cross listing would be deleted from the catalog. A secret vote was requested. The proposal passed. At the end of the item, Setziol mentioned that the previously recognized issue of workload for classified staff had not yet been addressed and was not referenced in the proposal.

**VII. Discussion/Information Items: A) Accreditation Standard IV A - Write Up Review:** Nguyen asked the Senators to gather in their previously established groups to review language in the area for which they had responsibility and to read carefully what was being proposed as final language. After time for reading and discussion, Nguyen invited groups to send him any comments of suggestions for additions or changes.

**B) De Anza Technology Plan Draft:** Pape and Marisa Spatafore made a presentation. They focused on two aspects: One, a change in the name of the

group working on technology issues from the Technology Task Force to the Technology Committee and Two, a change in the focus and scope of the group, shifting from specific standards and hardware and software support to focusing on supporting everything technological that promoted student success. Part of the new plan is to provide a better link between the college group and the District's Educational Technology Advisory Committee (ETAC). This should streamline a number of things and eliminate the ongoing confusion as to which group to approach for which aspect of technology. Finally, the group plans to have the pursuit of student equity provide an overarching influence on the work of the group.

**C) Board Policy and Administrative Procedure 5300: Student Equity 1<sup>st</sup>**

**Reading:** Nguyen projected proposed language changes and invited comment by message to be sent to him.

**VIII. Meeting Evaluation:** The meeting was said to be run efficiently in the face of a daunting agenda.

**IX: Good of the Order and Appreciations:** A flyer titled Basic Necessities Drive was distributed by Dara Streit of the DASB "Food. Clothes. Essentials. and more" is the announced focus of the drive. Donations will be received November 29<sup>th</sup> through December 1<sup>st</sup>.

**The meeting was adjourned at 4:33 PM.**