



## DASB SENATE MEETING MINUTES

Wednesday, May 6<sup>th</sup>, 2020

4:00 pm

Remotely Via Zoom

**Chair:** Shelly Michael

**Contact:** shelly.s.michael@gmail.com

Dennis Shannakian is inviting you to a scheduled Zoom meeting.

Weekly DASB Senate Meetings from April 15, 2020 – June 10, 2020 at 4:00 pm. Meeting may end before or after 6:00 pm.

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/609684373>

Or iPhone one-tap (US Toll): +16699006833,609684373# or +13462487799,609684373#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 253 215 8782 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 609 684 373

International numbers available: <https://cccconfer.zoom.us/j/609684373>

Or Skype for Business (Lync):

[SIP:609684373@lync.zoom.us](https://cccconfer.zoom.us/j/609684373)

### Call to Order

Shelly called the meeting to order at 4:00 pm.

## Roll Call

	Present	Absent	Excused	Late	Left early
Alex W		X			
Max C	X				
Bhuvaneshwari N	X				
Grace L	X				
Ashley A	X	X(4:08)			
John N	X				
Amy K	X				
Maya B	X				
Nga N	X				
Paige W	X				
Juan M	X				
Shelly M	X				
Steve H	X				
Sonia Y	X				
Casey C	X				
Winnie T	X				
Ananya B	X				
Arushi S	X				
Yuetong Z	X				

### Approval of Minutes

- April 29<sup>th</sup>, 2020
- **Steve moved to approve the minutes from April 29, 2020.**
  - **Seconded by Casey**
    - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Max C, Bhuvaneshwari N, Grace L, John N, Amy K, Maya B, Nga N, Paige W, Juan M, Shelly M, Steve H, Sonia Y, Casey C, Winnie T***

### Public Comments

*Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).*

- Sofi reminded the DASB Senate the deadline to submit Senate Agenda/Consent Calendar items is on Thursdays at 2:30 pm and they have to be approved prior to submission.

### Advisor Announcements

*Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.*

- Hyon Chu informed there will be a virtual Career Fair tomorrow.
- Hyon Chu announced there are three finalists/candidates in the Presidential Search and there will be virtual interviews held with the candidates next week.
- Hyon Chu shared Office of College Life has job openings for DASB Secretary, ICC Secretary, and DASB Flea Market Assistants.

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

- Maya announced Alex has resigned from DASB Senate.
- Maya informed the virtual job fair will count towards field hours if anyone decides to attend.
- Maya reminded the DASB Senate to submit their office hours.

### Student Trustee Announcements

*Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

- Genevieve shared she has been working with Max to prepare him for his term as a Student Trustee. He will be sworn in at the next Board of Trustees meeting.
- Genevieve shared two resolutions were passed at the last Board of Trustees meeting. She shared the 2020-2021 DASB Budget presented by Grace, Shelly, and Arushi was approved as well.
- Genevieve announced Public Policy School are now recruiting interns for next academic year.

### Shared Governance Reports

- Bhuvaneshwari shared ICC discussed projects they are working on.
- Grace shared IPBT had a Guided Pathway presentation.
- Steve, Casey, and Yuetong shared Campus Facilities are working on two plans: Campus Development Master Plan and Event Center plan. The committee are not able to work on last quarters projects due to the campus closure.
- Casey shared the Admin meeting announced the CARE's act passed meaning Financial Aid are able to process applications for the emergency funding. The committee also informed deadlines for pass/no pass grading and withdrawal from classes has been extended.

### Inter Club Council Reports

- Karina shared ICC is planning to host a virtual Club Day. She shared information with regards to reforming ICC and that they would like to make it more goals oriented as a way to measure club involvement on campus.

### Internal Committee Reports

- Steve shared Environmental Sustainability are working on finding professors to promote the EcoFund project. Steve shared the virtual facemask making workshop is next Friday, May 15.
- Sonia shared Diversity and Events have decided three events the committee will be hosting this quarter.
- Bhuvaneshwari announced Casey has been elected Vice-Chair for Marketing & Communications committee. The committee also discussed how to revamp their social media content.
- Amy informed Student Feedback discussed future plans of actions.
- Grace shared Finance had a mock run of the 2020-2021 DASB Budget presentation prior to the Board of Trustees meeting.
- Juan informed Legislative Affairs continued to work on resolutions which they are hoping to present at the next meeting,

## Consent Calendar

1. Remove Nga Nguyen from Environmental Sustainability Committee
2. Remove Casey Cosgrove as Vice Chair from Environmental Sustainability Committee
3. Remove Casey Cosgrove from Environmental Sustainability Committee
4. Remove Alex Wang from Legislative Affairs Committee
5. Add Winnie Tse to Environmental Sustainability Committee
6. Add Casey Cosgrove to Marketing & Communications Committee
7. Add Casey Cosgrove to Finance Committee
8. Add Steve Hoang to Technology Committee
9. Add Yuetong Zhang to Environmental Sustainability Committee
10. Add Yuetong Zhang to Campus Facilities Committee
11. Add Kevin Trinh to Environmental Sustainability Committee as an Intern
12. Add Elle Hughes to Market and Communications Committee as an Intern

- **Juan moved to approve the Consent Calendar**
  - **Seconded by Maya**
    - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Max C, Bhuvaneshwari N, Grace L, Ashley A, John N, Amy K, Maya B, Nga N, Paige W, Juan M, Shelly M, Steve H, Sonia Y, Casey C, Winnie T***

## Business Items

### 13. DISCUSSION/ACTION

Title: Swearing in Newly Elected DASB Senators

*This item is to swear in Ananya Bapat, Arushi Sharma, Yuetong Zhang as 2019-2020 DASB Senators.*

Presenter: Shelly Michael

Time: 5 minutes

- Shelly swore in Ananya Bapat, Arushi Sharma, and Yuetong Zhang as 2019-2020 DASB Senators.

### 14. DISCUSSION/ACTION

Title: Bylaw Change – Student Reps in Shared Governance

*This item is to discuss and approve the inclusion of more students in shared governance, including a potential bylaw change.*

Presenter: Genevieve Kolar

Time: 20 minutes

- Genevieve presented the DASB Senate bylaws change for inclusion of more students in Shared Governance.
  - No action taken as it was presented as an information item – this item will be on next weeks agenda for approval.

## 15. INFORMATION/DISCUSSION/ACTION

Title: DASB Interns

*This item is to discuss the DASB Intern program and brainstorm ideas for improving it.*

Presenter: Hyon Chu Yi-Baker, Dennis Shannakian

Time: 20 minutes

- Shelly informed she has met with Dennis and Hyon Chu to discuss the DASB Intern program and what their expectations are from the interns. Dennis shared the suggested DASB Intern Best Practices document they have worked on. Dennis shared a document to how the DASB Senate Bylaws will have to be updated regarding interns.
  - Discussion occurred. Hyon Chu clarified what the training would look like for the interns. Casey suggested adding a section where DASB will publicize a list of interns each year to recognize their work.

## 16. INFORMATION

Title: DASB Student Feedback Committee Code

*This item is to present the Student Feedback Committee Code.*

Presenter: Amy Kim

Time: 10 minutes

- Amy informed she would like to have the Student Feedback Committee made into a standing committee instead of an AdHoc Committee.
  - Amy presented the Student Feedback Committee Code.

## Introduction and Approval of Prospective Senators

- The following 2020-2021 DASB Senators attended their first Senate meeting:
  - Kevin Trinh
- The following 2020-2021 DASB Senators attended their second Senate meeting:
  - Kaitlyn Pasaylon
  - Anastasia Adehlheid Liauw
  - Kirana Rafli
  - Kanto Kikuchi
- The following 2020-2021 DASB Senators attended their third or more Senate meeting:
  - Yvette Reyes
  - Katelyn Pan
  - Ivanna Marchella
  - Alice Lu
  - Byran Matthew Budiputra
  - Nathan Ngo
  - Alyssa Indrajaya

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- Hyon Chu informed she will host a zoom meeting next week to connect with next terms Senators.
- Hyon Chu reminded of the upcoming trainings this Saturday and next Saturday.

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

- Casey informed the De Anza Art show will be hosted online through Facebook and Instagram.
- Casey shared the De Anza FTV will host their annual show online.
- Amy shared the Student Literary Magazine, Red Wheelbarrow Magazine, is now accepting submissions.

### Student Trustee Announcements

*Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

No Student Trustee Announcements

### Adjournment

Shelly adjourned the meeting at 5:09 pm.

### Upcoming Events