

**MINUTES**  
**DASB BUDGET AND FINANCE COMMITTEE MEETING**  
**Wednesday, November 26, 2003**  
**1:30 pm**  
**Santa Cruz Room**

**Call to Order**

Drew Golkar called the meeting to order at 1:32 pm.

**Roll Call**

Name	Present	Absent	Late	Left Early
1. Samuel Akau	X			
2. Drew Golkar	X			
3. Raheleh Kermaani	X			
4. Foad Mozaffari	X			
5. Mohammed Shaikh	X		1:45 pm	
6. Allison Smith	X			
7. Nadine Foster-Mahar	X			
8. Saba Zariv		X		

Sub for  
Saba Zariv  
Excused

Advisor: Dr. John Coggnetta

Guests: Jennifer Nguyen, Kathy Bonilla, Gita Ram

**Approval of Minutes**

Wednesday, November 12, 2003

Wednesday, November 19, 2003

Raheleh Kermaani moved to approve the minutes of Wednesday, November 12, 2003 and Wednesday, November 19, 2003.

Nadine Foster-Mahar seconded the motion.

Motion to approve the minutes of Wednesday, November 12, 2003 and Wednesday, November 19, 2003 passed by consensus.

**Public Comments**

There were no public comments.

**Consent Calendar**

- Line item transfer in the amount of \$81.00 from object code 5214 (Professional Services) to object code 4060 (Printing) in account #41-55120 (Flea Market)  
This item was removed.

**Business**

**DISCUSSION/ACTION**

- New Funding Request  
This item is to discuss funding in the amount of \$500.00 for food, supplies, and decorations for Adapted Physical Education holiday party for APE PE13.  
Presenter: Jim Hayes  
Kathy Bonilla presented this item.  
Discussion occurred.

Allison Smith moved to approve \$500.00 from account 41-52002 (Summer/Fall Special Allocations) for food, supplies, and decorations for Adapted Physical Education holiday party for APE PE13.

Foad Mozaffari seconded the motion.

Discussion occurred.

Discussion ended.

Motion to approve \$500.00 from account 41-52002 (Summer/Fall Special Allocations) for food, supplies, and decorations for Adapted Physical Education holiday party for APE PE13 passed by consensus.

#### DISCUSSION/ACTION

3. Capital Request: Computer Scholarship Program

This item is to present and discuss the Capital request from the Computer Scholarship Program.

Presenter: Allison Smith

Allison Smith presented this item.

Discussion occurred.

#### DISCUSSION/ACTION

4. Capital Request: Photography Department

This item is to present and discuss the Capital request from the Photography Department.

Presenter: Nadine Foster-Mahar

Nadine Foster-Mahar moved to postpone this item to next meeting.

Foad Mozaffari seconded the motion.

Discussion occurred.

Allison Smith moved to end discussion.

Faham Shaikh seconded the motion.

Motion to end discussion passed by consensus.

Motion to postpone this item passed with 4 yes to 2 no votes.

#### DISCUSSION/ACTION

5. Capital Request: Film/TV Department

This item is to present and discuss the Capital request from the Film/TV Department.

Presenter: Faham Shaikh

Faham Shaikh presented this item.

Faham Shaikh moved to approve \$8,120.00 from account 41-52230 (Capital Allocations) for 9 Software Upgrades, 3 Tripods, and 2 cameras.

Nadine Foster-Mahar seconded the motion.

Discussion occurred.

Discussion ended.

Motion to approve \$8,120.00 from account 41-52230 (Capital Allocations) for 9 Software Upgrades, 3 Tripods, and 2 cameras passed with 6 yes to 0 no votes.

#### DISCUSSION/ACTION

6. Capital Request: English Writing Lab

This item is to present and discuss the Capital request from English Writing Lab.

Presenter: Raheleh Kermaani

This item will be presented at the next meeting.

#### **Burning Issues**

There were no burning issues.

**Announcements/Informational Reports**

Drew Golkar talked about committee assignments.

Other items discussed were campus budget, Presidents Round Table meeting, and a reminder of Board of Trustees meeting on December 1, 2003 (7:00 pm).

**Adjournment**

Drew Golkar adjourned the meeting at 2:30 pm.

Submitted By:

Kate Bertges

DASB Secretary

Approved Wednesday January 14, 2003