De Anza College
Petition for Academic Renewal

Student Name ________________________________   SID#_____________________  

Academic renewal is a policy permitting students to request the exclusion of entire quarters of course work from the De Anza GPA up to a maximum of 45 units of three uninterrupted sequential quarters plus a summer session. The quarters to be excluded must include grades of D, F, and/or NP. Eligibility for academic renewal requires that you meet following criteria.

_____ The courses to be disregarded were completed at least TWO years ago.

_____ An official college transcript, is on file with De Anza College, showing one of the following since the last quarter to be disregarded:

- completion of 45 units with a GPA of 2.0 or
- completion of 30 units with a GPA of 2.5 or
- completion of 15 units with a GPA of 3.0

_____ All courses will be disregarded in the requested quarter(s), including courses with a passing grade.

_____ Other institutions may or may not accept the adjustment in the De Anza College GPA.

Which quarter(s) are you asking to disregard?________________________

Although none of the units completed during the affected quarter(s) can be counted toward a degree, courses completed with grades of C or CR, or higher, may be used to satisfy subject requirements in the major or general education.

A student may petition only once for academic renewal.

The student transcript shall be annotated in such a manner that all work remains legible, ensuring the true and complete academic history.

Student Signature: ___________________________ Date:___________________  

Submit this form to the Admissions and Records Office. Please allow one to three weeks for processing your request.

____________________________________________________________  

Office Use Only
Record of action:

January 5, 2015